BRAILLE AUTHORITY OF NORTH AMERICA

SPRING 2010 MEETING

Friday, April 9, 2010, 9:00 AM – 5:00 PM
Saturday, April 10, 2010, 9:00 AM – 5:00 PM
Sunday, April 11, 2010, 9:00 AM – 12:00 PM
Hosted by
American Council of the Blind
Meeting Site: Perkins Braille and Talking Book Library
Watertown, Massachusetts

Minutes – Approved

1 Call to Order: Judy Dixon

BANA Chairperson Judy Dixon called the meeting to order at 9:00 a.m. on Friday, April 9, 2010.

2 Welcome to Cindi Laurent, NBA Representative: Judy Dixon

Judy welcomed Cindi Laurent who is the newly-appointed representative from the National Braille Association (NBA). Cindi fills the position held by the late Mary Archer.

3. Self-Introductions: Representatives and Observers

BANA Representatives Attending:

- Judith (Judy) Dixon, National Library Service for the Blind and Physically Handicapped, Library of Congress (NLS), Chair
- Susan (Sue) Reilly, California Transcribers and Educators of the Blind and Visually Impaired (CTEVBI), Vice Chair
- Mary Nelle McLennan, American Printing House for the Blind (APH), Secretary
- Bonnie Grimm, Braille Institute of America (BIA), Treasurer
- Kim Charlson, American Council of the Blind (ACB), Immediate Past Chair
- Darleen Bogart, CNIB (Canadian National Institute for the Blind)
- Mary (May) Davis, Associated Services for the Blind (ASB)
- Frances Mary (FM) D'Andrea, American Foundation for the Blind (AFB)
- Jennifer Dunnam, National Federation of the Blind (NFB)
- Doug Jacques, Clovernook Center for the Blind and Visually Impaired (CCBVI)
- Cindi Laurent, National Braille Association (NBA)
- Diane Wormsley, Association for Education and Rehabilitation of the Blind and Visually Impaired (AER)

Joanna Venneri attended in her role as Administrative Assistant.

BANA Representatives Not in Attendance:

- Eileen Curran, National Braille Press (NBP), due to a death in the family

Associate Members in Attendance: None

Associate Members Not in Attendance:

- Sharlyn Ayotte, T-Base Communications
- Maria Stevens, Royal New Zealand Foundation of the Blind

Observer: Peter Osborne, Chair of the United Kingdom Association for Accessible Formats (UKAAF)

4 Meeting Arrangements: Kim Charlson

On behalf of the American Council of the Blind, Kim Charlson welcomed attendees. She reviewed arrangements for the meeting. Later in the day, Dr. Steven Rothstein, President of the Perkins School for the Blind, greeted the assembly and offered Perkins' ongoing support for the work of BANA.

5 Board's Liability Statement: Mary Nelle McLennan

Secretary Mary Nelle McLennan read the following statement:
BANA indemnifies its Officers and Board of Directors and holds them harmless from all claims of every kind, including court expenses, attorneys' fees, and the claimed amount arising from the performance of their duties as Officers and Directors except for their own acts of dishonesty and gross negligence. (Adopted March 30, 1987)

6 Agenda Approval: Judy Dixon

The Board approved the agenda as distributed.

7 Braille in the United Kingdom: Pete Osborne

Mr. Osborne reported on the establishment of the United Kingdom Association for Accessible Formats (UKAAF) and its ongoing work. He also provided an update on the status of braille and of the Unified English Braille (UEB) in the UK.

8 Braille Formats Technical Committee ..... Lynnette Taylor

Sue Reilly, Board Liaison to the committee, read the report.

Email Motion 2009 – #13, MSC:
Date Closed: October 11, 2009
On September 28, 2009, a motion was made by Kim Charlson and seconded by FM D'Andrea that Susan Christensen and Sandy Smith be reappointed to the Braille Formats Technical Committee for a two year term ending in 2011. The deadline for this vote was originally Monday, October 5, at 9 pm Eastern time, but because the BANA Board listserv was out of order during that timeframe, Chair Judy Dixon extended the voting period

to 6:00 P.M. on October 11. The motion passed with 11 members voting yes and one member (Sue Reilly) not voting.

Sue reported that the document that was provided by the committee included only the changes instead of the complete document. The Board confirmed that the technical committee is responsible for providing the complete document that will be distributed for review.

Judy expressed concern about production issues surrounding the creation of accessible versions of the very large Formats document. The Board discussed the process committees use to prepare review documents and to design the review process. Pete Osborne suggested that the UKAAF policy might offer a model. In their process, UKAAF provides background information on the document to be reviewed as well as the scale and scope of the review. Individuals apply to review the document. From this pool or respondents, UKAAF chooses a review panel.

GC: It was decided that potential reviewers would be surveyed regarding their interest in receiving hardcopy (either print or braille) versions of the document for review. Jennifer and Sue drafted a questionnaire to be used for this purpose for the formats and foreign-language review. The Research Committee will assist each committee with developing their review strategy.

GC: The Board agreed to the following dispensation of the charges to the Formats Committee:

Charge #6 (5/1/1998) To develop a basic format guideline in conjunction with Literary Braille Technical Committee within one year after publication of Braille Formats, estimated to be in the fall of 1999.
Disposition: Changed from Done to Waiting

Charge #30 (5/1/2001) Work with the literary technical committee to come to agreement on the 40 points of difference.
Disposition: Approved as Done

Charge #77 (5/11/2003) that the BANA Board authorize the Braille Formats Technical Committee to undertake a major revision of Braille Formats Principles of Print to Braille Transcription 1997. As Braille Formats is reviewed, any changes to rules not authorized previously by the BANA Board will be submitted to the board by the Braille Formats Technical Committee so that a charge can be issued by the BANA Board to theTechnical Committee regarding the proposed changes
Disposition: Accepted as Ongoing

Charge #87 (11/14/2003) When rules or guidelines are being changed, a rationale for that change should be provided in the report to the board.
Disposition: Approved to Discard

Charge #114 (4/17/2005) When preparing copies of rule changes with examples to be submitted to BANA for approval in collaboration with Publications Committee, the committee's rationale for changes should be included in accompanying document.
Disposition: Changed from Done to Ongoing

Charge #117 (4/17/2005) to clarify How to Handle Spread Sheets with Column Headings
Disposition: Changed from Waiting to Ongoing

Charge #128 (11/3/2005) That the final draft of the spreadsheets rule be prepared for the technical committee review process, including the exact reference of where it will be inserted, and in context, using specific language and numbering.
Disposition: Changed from Waiting to Ongoing

Charge #171 (5/15/08) to prepare guidelines for the production and formatting of menus.
Disposition: Changed from Waiting to Ongoing

Charge #172 (5/15/08) work with the CBC committee to create guidelines for the transcription of screen shots, web pages, and other displays captured from electronic media.
Disposition: Accepted as TBA

Charge #178 (11/09/08) to include wording in Braille Formats referring transcribers to the Computer Braille Code for direction on how to handle the format of the special symbols page whenever computer code is used in a volume.
Disposition: Removed as this was accepted at Fall 2009 meeting

Charge #186 (3/15/09) Work collaboratively with the Literary Technical Committee on the creation of the appendix that will list any symbols currently in Braille Formats that are not in EBAE and to add other selected symbols from Nemeth code for science and mathematics
Disposition: Accepted as Waiting

9 Computer Braille Technical Committee (CBC)..... Lissa Hirshson
In the absence of Eileen Curran, Board Liaison to the committee, Kim Charlson read the report, which is on file.

No action was required or taken.

10 Ad Hoc Committee on Early Literacy Materials (ELMP)…. Betsy Burnham
Diane Wormsley, Board Liaison to the committee, read the report, which is on file.

Diane reported that the committee makeup no longer includes a member who is a braille reader. She also noted that the committee needs to add a teacher who has recent experience teaching at the primary level. Diane will work with Committee Chair Betsy Burnham to identify and recommend new members to be added to the committee as soon as possible.

11 Ad Hoc Foreign Language Committee ..... Ann Kelt
In the absence of Eileen Curran, Board Liaison to the committee, Kim Charlson read the report, which is on file.

MSC: Diane Wormsley made a motion the Foreign Language Committee be permitted to go ahead with their review without changing the outline format for the review copy with the understanding that they will follow the multiple numeration system in the final document. The motion was seconded and passed.

14 Literary Braille Technical Committee .....Martha Pamperin
Darleen Bogart, Board Liaison to the committee, read the report, which is on file.

GC: The Board agreed with the committee's dispensation of their charges.

The board engaged in a lengthy discussion focused on the ways we create symbols and considered the complexities involved. At issue is the pressing need for additional symbols to ensure the future of braille and a code that can accurately express the original text, but still be flexible enough to reflect the creative ways in which print symbols are now occurring. The committee chair and several committee members believe that it is critical that we establish clear and consistent symbol creation guidelines, assuring that new symbols can "result in clear and unambiguous braille, braille that can cope with whatever surprises our rapidly growing and changing language offers." Pete Osborne suggested that symbol creation would be an appropriate topic for the executive committee meeting of the International Council on English Braille (ICEB).

As a result of this dialogue, a conference call with Dr. Cay Holbrook of the University of British Columbia was arranged for Saturday to discuss the findings of Canadian research on Unified English Braille (UEB).

MSC: Darleen Bogart made a motion that the Board approve the order of the rules for EBAE from 1 – 17 and the Appendices A – E as outlined in the committee report. The motion was seconded and passed.

Saturday, April 10, 2010
Day 2

13 Mathematics Technical Committee.....Dorothy Worthington
Cindi Laurent, Board Liaison to the committee, read the committee report, which is on file.

MSC: Cindi Laurent made a motion that the rule VIII, Section 51(d) for Celsius, Fahrenheit, and Kelvin be approved as recommended. The motion was seconded and passed.

MSC: Cindi Laurent moved that the changes to Rule VI, Section 37, Rule VIII, Sections 50 and 52 be approved as recommended. The motion was seconded and passed.

GC: The Board agreed to the following dispensation of charges to the Math Committee:
Charge #108 (4/17/2005) to review rules for degrees Fahrenheit, Celsius and Kelvin, and provide clarification
Disposition: Approved as done and should be removed

Charge #110 (4/17/2005) to work in conjunction with the Tactile Graphics Committee to include guidelines for all tactile graphics for mathematics [in the upcoming Tactile Graphics Guidelines document].
Disposition: Approved as done and should be removed

GC: The Board agreed that the language in paragraph (c) of the proposed amendment on tables and keys, Charge #153, is not clear. Cindi will take this back to the committee for clarification. The Board may consider approval of the revised language by email vote.

Charge #153 (4/13/2007) To amend the Nemeth Code requirements for Tables and Keys
Disposition: Changed from Waiting for Board Approval to Waiting

Charge #183 (3/15/2009)
1. To define the correct way to transcribe abbreviations consisting of letter/number or number/letter combinations, such as "mp3 player."
Disposition: Approved
2. To devise a contracted form for underlining a single digit or letter.
Disposition: Remains Ongoing

Charge #184 (3/15/2009) Prepare an addendum incorporating the exact language and examples of the proposed clarifications
Disposition: Approved as done and should be removed

The Math Committee requested two new charges from the Board.

MSC: Cindi Laurent moved that the Board charge the Mathematics Committee with clarifying the Chemistry Code rules regarding the capitalization and punctuation of abbreviations and acronyms and the rules for transcribing single letter chemical symbols. The motion was seconded and passed.

MSC: Cindi Laurent moved that the Board charge the Mathematics Committee with revising the rules regarding blanks to be filled in, which are represented in print by a question mark alone, or in conjunction with a dash. The motion was seconded and passed.

The committee report contained a resignation letter from Jean Simpson. Committee Chair Dorothy Worthington will propose a new committee member, which the Board will consider via email vote.

14 Music Braille Technical Committee ..... Lawrence Smith
Jennifer Dunnam, Board Liaison to the committee, read the report, which is on file.

Jennifer told the Board that she had recently received files for the music braille codebook from Sam Flores in Word format. The files provide the committee with an editable version of the document that will greatly facilitate their work on the revision. They can also be put into PDF for the BANA web site. Presently, the PDF file of the music braille codebook that is on the web site was made by a volunteer who scanned the book and created the PDF from the images. A PDF from the Flores files will greatly reduce the file size and could potentially be more accessible with screen readers. Jennifer will send the files to Judy who will work with the NLS Music Section and Sandy Smith to get them put into a usable PDF format.

15 Refreshable Braille Technical Committee ..... Caryn Navy
Judy Dixon, Board Liaison to the committee, read the report, which is on file.

GC: The Board agreed that Charge #188 is complete and should be removed from the committee's charges.
Charge #188 (3/15/2009) Provide a response to the following:
At its spring 2009 meeting, the BANA board held a discussion about the work of the Refreshable Braille Committee, specifically the future of the linear braille format code. It was determined that before moving forward with this issue, questions should be put to the committee that we may better understand all of the factors relating to decisions about the need for a revision of Linear Braille Format Provisional Guidelines (LBF). So that the BANA Board and the Refreshable Braille Committee can ensure a common understanding, please

include answers to the following questions as part of the fall 2009 report of the Refreshable Braille Committee.
1. Please provide an explanation of how LBF is currently used. By whom? On which devices? For what kind of material?
2. Does there remain value in maintaining a distinct code for linear braille code? If so, please define the value.
3. Given the likely future scenario regarding the evolving use of refreshable displays with braille-in-DAISY and other formats and platforms, what do you envision will be the role of a revised LBF? Do you envision that distinct versions of digital files such as books would be created by braille producers for the purpose of incorporating the code?
Disposition: Approved by Board as done.

MSC: Diane Wormsley made a motion that the Board charge the Refreshable Braille Committee with working together with the Daisy Consortium to ensure that linear representation in braille is possible in Daisy Format. The motion was seconded and passed.

16 Tactile Graphics Technical Committee.....Lucia Hasty
Mary Nelle McLennan, Board Liaison to the committee, read the report, which is on file.

Mary Nelle reported that the Joint CBA/BANA Tactile Graphics Committee held a final face-to-face meeting in December. At that meeting, the committee decided to eliminate a large number of hardcopy tactile graphics examples and to replace them with jpg files. Even with this significant change, the Board held firm to the August deadline for the completion of the guidelines document.

MSC: Mary Nelle McLennan made a motion that the Board approve the request that NBA and CNIB be permitted to use the Tactile Graphics materials developed by the committee to do an in-depth workshop on Tactile Graphics at their conferences in 2010 with the caveat that DRAFT be included on all of the materials and the presenters be knowledgeable about the materials. The motion was seconded and passed.

GC: The Board agreed to change the disposition of Charge #127 from Done to Ongoing.
Charge #127 (4/17/2005) to work in conjunction with the Mathematics Committee to include guidelines for all tactile graphics for mathematics.
Disposition: Changed from Done to Ongoing

17 Crafts and Hobbies Technical Committee.....Marcy Ponzio
May Davis, Board Liaison to the committee, read the report, which is on file.

MSC: May Davis moved that the Board charge the Crafts and Hobbies Committee with reviewing existing Chess codes and working with UKAAF to develop a code suitable for adoption by BANA. The committee should give this charge the highest priority. The motion was seconded and passed.

Canadian Research on UEB .....Conference Call
As a result of discussion on Friday, the Board participated in a conference call with Dr. Cay Holbrook of the University of British Columbia. Dr. Holbrook reviewed the design and resulting data of a research study conducted in Canada regarding Unified English Braille (UEB).

18 Ad Hoc Committee on Standardized Tests ..... Diane Spence
Bonnie Grimm, Board Liaison to the committee, read the report, which is on file.

19 Bylaws Committee..... Darleen Bogart
Darleen Bogart, Committee Chair, presented the report, which is on file.

MSC: Kim Charlson moved that the Board charge the Bylaws Committee with revising the relevant sections of policies with regard to the code review processes. The motion was seconded and passed.

20 Education and Outreach Committee..... Frances Mary D'Andrea
Frances Mary, Committee Chair, read the report, which is on file.

Email Motion 2010 – #2, MSC:
Date Closed: March 3, 2010
Topic of Motion: Approval of press release announcing adoption of IPA Braille
On February 24, 2010, Chair Judy Dixon called for a vote on a motion made by Sue Reilly and seconded by Darleen Bogart that the draft press release, distributed by Sue Reilly, announcing BANA's adoption of International Phonetics Alphabet: Braille (IPA) be approved for distribution. The deadline for this vote was Wednesday, March 3 at 5 P.M. Eastern time. The motion passed with the following Board Members voting to approve it: Bogart, Charlson, Curran, Davis, Dunnam, Grimm, Jacques, Laurent, McLennan, and Reilly. Board Members not voting were D'Andrea and Wormsley.

Email Motion 2010 – #3, MSC:
Date Closed: March 3, 2010
Topic of Motion: Approval of press release announcing the distribution of the factsheet on the size and spacing of braille.
On February 24, 2010, Chair Judy Dixon called for a vote on an email motion made by Sue Reilly and seconded by Eileen Curran that the press release on the size and spacing of braille fact sheet be approved for distribution. The deadline for this vote was Wednesday, March 3 at 5:00

P.M. Eastern time. The motion passed with the following Board Members voting to approve: Bogart, Charlson, Curran, Davis, Dunnam, Grimm, Jacques, Laurent, McLennan, Reilly, and Wormsley. Only Board Member not voting was D'Andrea.

GC: The Board agreed that member organizations may post BANA position papers on their organizations' websites if they wish and may request for us to do other position papers or fact sheets for them.

GC: The Board approved charge #190 as done and should be removed from the committee's charges.
Charge #190 (3/15/2009) Examine the role of the BANA exhibit and provide a recommendation to the Board in the fall.
Disposition: Approved as done and should be removed.

MSC: Darleen Bogart moved that the following people be appointed to the Awards Committee: Cay Holbrook, Sandy Ruconich, Eric Guillory and that the Awards Committee no longer be part of the Education and Outreach Committee. The motion was seconded and passed.

MSC: Darleen Bogart moved that the Board charge the Awards Committee with finalizing and implementing the awards process following the recommendations of the Education and Outreach Committee that were approved at the Fall 2009 meeting of the BANA Board. The motion was seconded and passed.

GC: The Board agreed that charge #191 be considered done and removed from the list.
Charge #191 (3/15/2009) Create a process for the BANA excellence award--how frequently will it be given, what is the nomination process, etc.
Disposition: Approved as done.

GC: The Board changed the dispensation of charge #192 from TBA to Ongoing.
Charge: #192 (3/15/2009) Develop a process for managing the BANA volunteers, to include communication, processes for utilization of volunteers, and keeping the list current.
Disposition: Changed from TBA to Ongoing

GC: The Board agreed to host an Open Forum on Friday morning, October 29, 2010, as part of the CNIB Conference, which will proceed the fall 2010 BANA Board Meeting. The forum will be scheduled for an hour and a half.

21 Publications Committee..... Mary Nelle McLennan
Mary Nelle McLennan, Committee Chair; read the report, which is on file.

Mary Nelle reported that the Publications Committee has completely reorganized the structure of BANA's publication specifications document and is working developing the specification through frequent conference calls.

GC: The Board changed the disposition of charge #160 from Waiting to TBA.
Charge#160 (4/13/2007) Develop a "knowledge base" and a process allowing people to ask questions, have them answered/vetted, and posted to the BANA website in an accurate and timely manner. The board liaison to the technical committee would be responsible for viewing the answers. There would also be links provided to NBA and CTEVH's web sites as additional resources.
Disposition: Changed from Waiting to TBA

Judy reported that we will be implementing a new process for developing and distributing press releases. She has organized a press release subcommittee made up of Doug Jacques, Mary Nelle McLennan, and Sue Reilly, and herself. Sue Reilly, in her role as Vice Chair, will author them, and Doug Jacques, as a member of the Publications Committee, will be responsible for managing them. He will establish a spread sheet to track the status of each press release to be developed. This new process should begin with releases about the CBC ruling and announcing the availability of the fact sheet on the size and spacing of braille.

Kim will establish a press release listserv called "bana-press" to facilitate communication among the subcommittee of Judy, Sue, Doug, and Mary Nelle.

Press releases to be developed include:

- Math rules approved at this meeting
- Braille Excellence Award
- Announcement of new NBA representative, additional members, and new officers.

22 BANA Braille Research Committee..... Diane Wormsley
Diane Wormsley, Committee Co-Chair, read the committee report, which is on file.

The Board discussed at length the evaluation process for review of the Nemeth Uniform Braille System.

MSC: Darleen Bogart moved that the Board charge the Bylaws Committee with creating terms of reference for the committees that reflect the current generic charges that are overarching. The motion was seconded and passed.

The Board reviewed a draft of a paper titled “The Evolution of Braille: Can the Past Help the Future.” The Board was urged to read and submit comments on the draft article to Judy.

23 Ad Hoc Committee on Uncontracted Braille Transcription Guidelines: Sue Reilly

Sue Reilly, Committee Chair, read the report, which is on file.

Judy recommended that Sue convene a conference call of the committee.

GC: The Board determined that the dispensation of charge #189 should be changed from Ongoing to TBA.
Charge#189 (03/15/2009) In the guidelines include a definition of uncontracted braille suitable for posting to the web site.
Disposition: Changed from Ongoing to TBA

24 Ad Hoc Committee on Braille Signage and Labeling .....Kim Charlson

Kim Charlson, Committee Chair, read the report, which is on file.

Judy recommended that Kim have a conference call with the committee.

Pete Osborne indicated that UKAAF has developed information regarding signage, and he offered to share their international perspective.

25 Nominating Committee ..... Darleen Bogart

Darleen Bogart, Committee Chair, read the report, which is on file.

MSC: Jennifer Dunnam moved that the Nominating Committee consist of Kim Charlson as Chair with Darleen Bogart and May Davis as Members. The motion was seconded and passed.

Sunday, April 11, 2010
Day 3

26 Secretary's Report

Secretary Mary Nelle McLennan read into the record four motions that had been voted on by email. Those motions are reflected within their respective topics in the minutes of this meeting.

Email Motion 2010 – #1, MSC:
Date Closed: March 3, 2010
Topic of Motion: Approval of Minutes of Fall 2009 BANA Board Meeting
On February 24, 2010, Mary Nelle McLennan made a motion, which was seconded by Darleen Bogart, that the minutes of the fall 2009 BANA meeting be approved. BANA Chair Judy Dixon called for a vote on the

same day. The deadline for this vote was Wednesday, March 3, at 9 A.M. Eastern time. The motion passed with the following Board Members voting to approve: Bogart, Charlson, Curran, D'Andrea, Dunnam, Grimm, Jacques, Laurent, McLennan, Reilly, and Wormsley. Board Member not voting was Davis.

27 Certificates of Appreciation.....Kim Charlson
Chair Judy Dixon will write letters of appreciation to Steve Rothstein of Perkins, Mitch Pomerantz of ACB, and other appropriate parties, expressing BANA's thanks for their generous hosting of this Board meeting.

Kim Charlson will prepare and send certificates of appreciation to Lisa McClure and Jean Simpson.

28 Directory Update.....Judy Dixon
Judy Dixon asked each Board member to review the recently updated directory and to email needed changes to her.

30 BANA's Listservs .....Kim Charlson
The Board discussed recent difficulties in posting messages, but these seem to have been resolved. If members encounter problems, they are requested to contact Kim directly.

31 Treasurer's Report ..... Bonnie Grimm
Judy Dixon explained the thorny issues that surrounded the organization's access to its treasury funds following the death of Mary Archer. After months of complex and frustrating exchanges with the bank in Minnesota, the funds are now available to BANA. Bonnie has opened an account in California.

Treasurer Bonnie Grimm provided documentation that reported $32,668.83 on hand.

Bonnie will send invoices to the CEO's of BANA member organizations and also send board members a copy of their organization's invoice. She will follow the same procedure when payment is received.

MSC: Jennifer Dunnam moved that the Board authorize the expenditure of $500 to hire Rosemary Kavanagh to facilitate our strategic planning session at the fall 2010 BANA Board Meeting. The motion was seconded and passed.

32 BANA Archives .....Frances Mary D'Andrea
Frances Mary D'Andrea reported that Mike Hudson, the Museum Curator at APH, would like to meet with the BANA Board to continue the discussion of the BANA archives. She will pursue having him join the Board at the spring 2011 meeting, which will be in Cincinnati.

35 UEB Update ..... Darleen Bogart

Darleen Bogart reported that the Rulebook will be launched June 5th by the Australian Braille Authority at their Annual Meeting. The Rulebook will include a basic rule on technical symbols with a reference to the Guidelines on Technical Material.

She also reported that the last two transcriber rules on tone and stress and code switching are almost complete. They will not, however, be in this edition of the Rulebook.

A Code Maintenance Committee will come into being in July. The terms of reference have been accepted, and this body will assume responsibility for future changes or clarifications to UEB.

Shortform issues were raised and resolved unanimously at the eleventh hour. These involved even more time and controversy than the numbers issues!

36 International Braille Organizations

36.1 International Council on English Braille (ICEB)
Darleen Bogart reported that there will be a regularly-scheduled telephone meeting next week. Participants will consider a research draft regarding what ICEB's role should be and how to implement it. She also reported that there will be a face-to-face meeting between the General Assemblies on July 15 – 17 in Birmingham, UK, immediately after the Sight Village technology show. They expect bylaws revision at this meeting.

The General Assembly will meet in South Africa in 2012.

Judy reported that *World Braille Usage* is scheduled to be revised and that NLS has agreed to fund it. It will be a joint project of NLS, ICEB and WBU's World Braille Council.

36.2 World Braille Council (WBC)
Diane Wormsley reported that the WBC had a very successful meeting in Madrid where they formed working groups. Diane Wormsley is working on a braille bibliography.

38 Fall 2010 BANA Board Meeting ..... Darleen Bogart

Darleen reported that the fall 2010 board meeting will be held October 30 through November 1 in Toronto, immediately following the CNIB Conference. The conference will be held October 28 and 29 and will have the theme "Now I Know My ABC's: Access, Braille, Communication." All BANA members are welcome to attend the conference and are encouraged to submit presentation or workshop proposals.

39 Spring 2011 BANA Board Meeting ..... Doug Jacques

Doug reported that the spring 2011 board meeting will be held in Cincinnati. Board members are asked to identify dates that would conflict with other meetings in order to mutually agree upon a date.

40 New Business

Board Conference Call: The Board discussed increasing our effectiveness with a conference call between meetings. The group set a tentative date of August 23, 2010, at 1:00 EDT. Board liaisons will report briefly and present anything pending or needing Board attention.

Associate Members: Judy reported that, effective 2010, Matilda Zeigler is no longer an associate member of BANA. She also mentioned that T-Base had made two reservations for this meeting, but no one from their agency attended.

Membership Committee: Judy announced that Kim Charlson is now chair of this committee, replacing Mary Archer. Other committee members are Darleen Bogart, Eileen Curran, May Davis, and Sue Reilly. Their role is to pursue additional full members of BANA as well as increase the number of associate members.

MSC: Darleen Bogart moved that the chair of BANA collaborate with the chair of UKAAF to develop a formal relationship between the two organizations. The motion was seconded and passed.

41 Around the Table – All BANA Representatives

Members of the BANA Board reported briefly on activities and initiatives of their respective organizations.

The meeting was adjourned at 12:00 noon.